

Attachment 5 – Delegated plan making reporting template

Reporting template for delegated LEP amendments

Notes:

- Planning proposal number will be provided by the department following receipt of the planning proposal
- The department will fill in the details of Tables 1 and 3
- RPA is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the RPA should add additional rows to **Table 2** to include this information
- The RPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the department's publicly accessible LEP Tracking System is kept up to date
- A copy of this completed report must be provided to the department with the RPA's request to have the LEP notified

Table 1 – To be completed by the department

Stage	Date/Details
Planning Proposal Number	PP 2016 BERRI 002 00
Date Sent to Department under s56	20 April 2016
Date considered at LEP Review Panel	The matter was considered under delegation and not by the Panel
Gateway determination date	13 May 2016

Table 2 – To be completed by the RPA

Stage	Date/Details	Notified Reg Off
Dates draft LEP exhibited	20 May 2016 - 24 June 2016	Yes
Date of public hearing (if held)	No Hearing Was Held	
Date sent to PCO seeking Opinion	27 July 2016	Yes
Date Opinion received	3 August 2016	Yes
Date Council Resolved to Adopt LEP	20 July 2016	Yes
Date LEP made by GM (or other) under delegation	22 August 2016	Yes
Date sent to DP&I requesting notification	22 August 2016	Yes

Table 3 – To be completed by the department

Stage	Date/Details
Notification Date and details	

Additional relevant information: